



# West Bengal Board of Primary Education

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No.-239/WBBPE/D.El.Ed/2024/12D-07/2023

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## NOTIFICATION

### PERTAINING TO CONDUCT D. EL. ED. PART-II EXTERNAL EVALUATION IN SCHOOL INTERNSHIP INCLUDING PRACTICE TEACHING (PRACTICUM-3/ P3) OF THE SESSION-2021-2023

In continuation of our earlier notification under no. 353/WBBPE/D.El.Ed./2023/12D-07/2023 dated 28/12/2023, this is to inform all concerned that External Evaluation in School Internship Including Practice Teaching (P-3) will be held as scheduled **in between 08/04/2024 and 24/04/2024 (except 18/04/2024 & 19/04/2024 due to Lok Sabha Election)** in the PTT D.El.Ed. Institutions, including DIETs and in Primary Schools as per the following guidelines:

1. Immediately on having the date/dates of evaluation from the external evaluator/s the concerned Principal will notify for information of the students mentioning (i) the time of assembly (ii) the time of movement to primary schools for final teaching demonstration and (iii) things and props to carry for such examination as per our guidelines.
2. The appointed examiners/evaluators will be given a SMS in their registered mobile number containing a link with User ID & Password for having (i) Appointment letter (ii) Guidelines (iii) Evaluated Mark Entry Form i.e. Mark Roll (iv) Attendance Sheet and (v) Remuneration bill. The User ID and password of the link, are strictly confidential and non-sharable.
3. 25 (Twenty-Five) examinees are to be examined by an evaluator per day and the scores of such number of examinees will be recorded in the prescribed Proforma-Score sheet only as per the given guidelines maintaining strict confidentiality.
4. Attendance of 25 examinees per sheet & per day are to be recorded in the ascending orders of their registration numbers.
5. The Heads of the Venue- D.El.Ed Institutions will get appointment letter of the external evaluator/s, attendance sheet of the students and general guidelines from their institution log-in. They are requested to download and print the same for smooth conduct of the evaluation programme.
6. The Heads of the Venue D.El.Ed Institute will take up appropriate steps to inform the Heads of primary schools, selected for teaching demonstration with date and time in advance to ensure maximum attendance of students in the live teaching demonstration.
7. Any other measure for smooth conduct of the evaluation may be taken up by the Head of the Venue D.El.Ed Institution under intimation to the Board, if such measure is not contrary to the rules/guidelines/notifications, issued to this effect.

Note : The continuing candidates, who have not filled up the examination form for appearing in the External Evaluation in School Internship Including Practice Teaching (P-3) with the session 2021-2023, which is to be held as per the above schedule, are requested to contact with the Head of the Institute concerned for submission of the students details and onward transmission to the Secretary, WBBPE in an excel format (to be available in the institute log-in) duly filled up by the Institute through their institute log-in within 6<sup>th</sup> April, 2024 positively.

  
Secretary  
WBBPE